

I EQUIPMENT AND SAFETY COURSES

Ser No.	COURSE TITLE <i>(See details in Training Calendar)</i>	FEES <i>(including GST)</i>	DURATION	Hrs to claim SDF	PREFERRED DATE		LANGUAGE			
					1st Choice	2nd Choice	English	Mandarin	Malay	Tamil
1	WSQ Forklift Operating Course (Theory)	\$85.60	1 day	8.5						
2	WSQ Forklift Operating Course (4-day Practical) * *	\$486.85	4 days	24						
3	WSQ Forklift Operating Course (2-day Practical) *	\$256.80	2 days	12						
4	Heavy Forklift Driver's Training Course	\$1016.50	4 days	24 *						
5	Forklift Driver's Refresher Course	\$160.50	1 day	6 *						
6	Forklift Safety Orientation	\$32.10	2 hrs	2 *						
7	WSQ Apply Team Work in the Work Place	\$353.10	2 days	17.5						
8	WSQ Apply 5S Techniques in Manufacturing	\$353.10	2 days	17.75						
9	WSQ Apply Quality System	\$353.10	2 days	17.5						
10	WSQ Apply Workplace Safety and Health Policy	\$353.10	2 days	17.25						
11	WSQ Perform Delivery Operations	\$353.10	2 days	17.5						
12	WSQ Perform Warehouse Operations	\$353.10	2 days	17.5						
13	WSQ Perform Stock Control & Housekeeping Ops	\$353.10	2 days	13.3						
14	Lifting Supervisors Safety Course	\$299.60	4 days	28						
15	Signalman Course	\$128.40	1 day	6.5						
16	Principles of Fire Fighting	\$144.45	1 day	7 *						
17	Understanding and Applying IMDG Code	\$642.00	3 days	NA +						
18	Safety Supervisor's Course	\$192.60	3 days	21.5 *						
19	Essentials of Container Lashing Operations	\$385.20	3 days	22.5*						
20	Cargo Handling Skills for Conventional Operations	\$224.70	3 days	21 *						
21	Cargo Supervision	\$139.10	2 days	14 *						
22	Developmental Safety	\$64.20	1 day	7 *						
23	Vessel Berthing/Unberthing Operations	\$96.30	2 hrs	2 *						
24	Port Management and Operations Course	\$2675.00	10 days	NA						
25	Safety Course for Ship Supplier Personnel	\$53.50	1 day	7 *						
26	Safe Prime Mover Driving in the Port	\$160.50	1½ days	10.5 *						
27	Hazardous Material Transport Driver Course	\$192.60	1 day	7						

NOTES: LANGUAGE OF INSTRUCTION: All courses are conducted in English except as indicated above. Please tick the appropriate box to select language

*Participants who have passed the WSQ Forklift Operating Course (Theory) and possess a Singapore Class 3 driving licence or equivalent.

**Participants who have passed the WSQ Forklift Operating Course (Theory)

◆ Non-Certifiable Skills Training Course

+ Funding under the Maritime Cluster Fund

II APPLICANT'S PARTICULARS

Name _____	Contact No _____
NRIC/FIN No _____	Class of Singapore/Malaysia Licence _____
Nationality _____	Race _____
Date of Birth _____	
Address _____	
Postal Code _____	Academic Qualifications _____
For WSQ Courses only: Designation _____	
Salary _____	

III PARTICULARS FOR COMPANY SPONSORED APPLICANTS

Company Name _____	Registration No. (ROC) _____
Address _____	
GST No _____	Postal Code _____
Name & Signature of Company's Contact Person _____	
Tel No. _____	Fax No. _____
E-mail _____	

IV CERTIFICATION

I confirm that all information provided in this application is true and correct. I am also aware that the successful completion of the course does not automatically qualify for a PSA Pass

Name & Signature of Applicant _____ Date _____

V APPLICATION AND PAYMENT

Please send this application form together with a cheque/bank draft (in Singapore Dollars) made payable to “**PSA CORPORATION LIMITED**” to: **Training Manager**
PSA Institute, 20 Harbour Drive,
#03-02, PSA Vista, Singapore 117612

Alternatively, you may apply at PSA Vista where payment by NETS is accepted. A place will be reserved for you upon receipt of your application.

VI GENERAL TERMS & CONDITIONS

ATTENDANCE & CERTIFICATES

- A minimum of 75% attendance is required before a participant will be allowed to take the test or to receive a Certificate of Attendance or Certificate of Successful Completion.
- Replacement for loss or damaged certificate is chargeable at \$30 plus GST. There is no replacement of SOA and Certificate issued by WDA.

REFUND OF FEES

80% of course fee is refundable if written notification of withdrawal is received 1 week before course commencement.

No refund will be entertained if notification of withdrawal is received less than 1 week before commencement.

CANCELLATION

PSA Institute reserves the right to cancel the course due to unforeseen circumstances.

SDF/SRP FUNDING

For eligibility, trainees must be company sponsored direct employees who are either citizens or PR of Singapore and achieve minimum 75% attendance. Company must be registered in Singapore. **All applications should reach SDF/NTUC before commencement of the course.** For Forklift courses, both the theory and practical course application should be submitted together before commencement of the theory course.

ENQUIRIES

For enquiries on SRP, call NTUC at **6883 5885** or visit <http://www.srp.org.sg>.

For enquiries on SDF, call SDF at **6883 5885** or visit http://www.wda_sdf@gov.sg

For more information on PSA courses, please call **6771 7307/ 7335/ 7383** or fax **6771 7316** or visit our website at <http://www.psa-institute.com>

VII FREQUENTLY ASKED QUESTIONS (FAQs)

Q1: Can I reserve a course date and apply later?

A1: Yes, but we can only hold your reservation for 3 days, during which time you must confirm your application.

Q2: Can I send a representative to apply for the course on my behalf?

A2: Yes, your representative must bring along your identification documents eg. Identity card/Passport and driving license.

Q3: How would I be informed of my test results?

A3: We will inform you of your results **by post** within 5 days of the sitting. As results are confidential, we will not be able to provide results via the telephone.

PSA INSTITUTE

The Premier Training Centre for your Training Needs

We are located at PSA Vista #03-02, Harbour Drive, Singapore 117612. Please refer to the map for our location

Website : <http://www.psa-institute.com>

